

Planning Committee (North)
5 SEPTEMBER 2023

Present: Councillors: Peter van der Borgh (Chairman), Tony Bevis (Vice-Chairman), Colette Blackburn, James Brookes, Nigel Emery, Ruth Fletcher, Anthony Frankland, Nick Grant, Kasia Greenwood, Alex Jeffery, Liz Kitchen, Richard Landeryou, Dennis Livingstone, John Milne, Colin Minto, Jon Olson, Sam Raby, Jonathan Taylor, Clive Trott, Mike Wood and Tricia Youtan

Apologies: Councillors: Martin Boffey, Len Ellis-Brown, Chris Franke, Warwick Hellowell, Tony Hogben, Jay Mercer and David Skipp

PCN/32 **MINUTES**

The minutes of the meeting held on 1 August 2023 were approved as a correct record and signed by the Chairman subsequent to the meeting.

PCN/33 **DECLARATIONS OF MEMBERS' INTERESTS**

DC/23/0320: Councillor Jon Olson stated that, as the portfolio holder overseeing the district's cemeteries, he was aware of the matter but had not been closely involved in the preparation of the application.

DC/23/0320: Councillor Ruth Fletcher declared a personal interest because close family members had been allotment holders on the site.

PCN/34 **ANNOUNCEMENTS**

There were no announcements.

PCN/35 **APPEALS**

The list of appeals lodged, appeals in progress and appeal decisions as circulated were noted.

PCN/36 **DC/23/0320 HILLS CEMETERY, GUILDFORD ROAD, HORSHAM**

The Head of Development & Building Control reported that this application sought permission for the change of use of an allotment site to form an extension to Hills Cemetery for approximately 476 burial plots and 659 ash areas. The proposal included new hardstanding routes for vehicular and pedestrian access to create a one-way system, and additional planting.

The application site was located within the built-up area of Horsham in the southern part of Hills Cemetery on the southern side of Guildford Road. It had

previously been used for allotments, but was now an open area of self-seeded grass.

The Neighbourhood Council objected to the application. There had been three representations objecting to the application and two letters commenting on the proposal.

Members considered the consultees' responses and the officer's planning assessment. It was noted that the proposal would provide much needed burial plots. Members were satisfied that concerns regarding boundary treatment and drainage raised by the Neighbourhood Council had been satisfactorily addressed.

RESOLVED

That planning application DC/23/0320 be granted subject to the conditions as reported.

PCN/37 **DC/23/1303 139 CHURCHILL WAY, BROADBRIDGE HEATH**

The Head of Development & Building Control reported that this application sought permission for the conversion of a loft to create a third bedroom with ensuite shower. The proposal included a pitched roof dormer to the rear, and three Velux rooflights on the front roof slope.

The application site was located within the built-up area of Broadbridge Heath between Churchill Way and the A264. It was in a close made up of similar, mostly terraced, properties.

The Parish Council raised no objection to the application. There had been one representation objecting to the application.

Members considered the consultees' responses and the officer's planning assessment and raised no concerns. It was considered that the report fully addressed concerns that had been raised regarding the amenity of one property.

RESOLVED

That planning application DC/23/1303 be granted subject to the conditions as reported.

The meeting closed at 5.40pm having commenced at 5.30pm.

CHAIRMAN